

LMMS

MEMORANDUM

TO: Carmen Torres - Izquierdo,
Northern Regional Director

FROM: Lissette Valentin,
Development Counselor
Essex County Center, C.D.^{BB}
Academic Continuance
Luis Muñoz Marin Middle School

RE: ~~1999-2000~~ Annual Report

DATE: ~~August 28, 2000~~
June 29, 2001

Attached, you will find the Narrative and
Statistical Annual Report for the ~~1999-2000~~ *2000-2001*
fiscal academic program year (Sept. - July).
Toni

I. INTRODUCTION

This is the end of my ~~fourth~~ ^{5th} year at ASPIRA Inc. of New Jersey as a Leadership Development Counselor from the Essex County Center. However, I've just concluded my ~~first~~ ^{2nd} year as the counselor for Luis Muñoz Marin Middle School. ~~and~~ I was assigned to the Academic Continuance Program in June 2000, during the following days and hours: Tuesdays & Thursdays from 11:30 a.m. - 1:00 p.m. Furthermore, club meetings were held at the school on Thursdays from 3:00 - 4:00 p.m. *Charming*

My main objective and goal at Luis Muñoz Marin Middle School is to decrease the dropout rate among Puerto Rican / Latino students, while motivating them to strengthen their leadership skills as well as assisting them in acquiring interpersonal abilities. Tasks involved in fulfilling these objectives incorporate the following: advising students in the fields of careers, academics, leadership skills, personal behavior, and cultural awareness. In addition, I inform about and recruit students to cultural and career conferences, workshops, field trips, lectures, and retreats. Furthermore, I offer referrals and personal counseling not only to the students, but to their parents as well. These assignments entail most of my responsibilities in achieving ASPIRA'S mission of "leadership through education."

SCHOOL CONTACTS

1. Principal, Ms. Carmen Ruiz.
2. Teacher, Ms. Kohl.
3. Clerk, Ms. Pritchett

*Note: Of the 37 eighth graders that were on my caseload for 1999-2000, 37 or 100% have graduated and will be attending high school in September.

Highlight: Luis Muñoz Marin Middle School students participated in an overnight canoeing trip in July. They were able to set goals and meet them because of the training they had received throughout the year in the leadership club. They developed a sense of pride as they were able to rely on one another and work as a team to achieve their goal to canoe successfully down the Delaware River.

*Charming full students -
Reinhardt*

2000-2001
II. CASELOAD DATA

The beginning caseload for the 1999-2000 academic year totaled 41 students. Since then, 29 additional students were recruited by the end of June 2000. Out of the total 70 students, 33 or 47% were males and the other 37 or 53% were females. Also, an additional 38 non-caseload students received services from ASPIRA throughout the 1999-2000 academic year.

TOTAL CUMULATIVE ACTIVE CASELOAD

TOTAL= 70 Students 33 (47%) Male 37 (53%) Female

ETHNIC BREAK-UP		%	INCOME PROFILE		%
Puerto Rican	52	74.3%	Below 9,420	29	41.4%
Cuban	0	0.0%	9,420-12,629	27	38.0%
Dominican	3	4.2%	12,630-15,839	7	10.0%
Central American	3	4.3%	15,840-19,049	2	2.9%
South American	3	4.3%	19,050-22,259	3	4.3%
African American	6	8.6%	22,260-25,469	2	2.9%
Asian American	0	0.0%	25,470-28,679	0	0.0%
White	1	1.4%	28,680-31,890	0	0.0%
Other	2	2.9%	Above- 31,890	0	0.0%

CLOSED CASES

TOTAL= 55 Students 24 (44%) Male 31 (56%) Female

ETHNIC BREAK-UP		%	INCOME PROFILE		%
Puerto Rican	40	72.7%	Below 9,420	16	29.1%
Cuban	0	0.0%	9,420-12,629	27	49.1%
Dominican	2	3.6%	12,630-15,839	6	11.0%
Central American	2	3.6%	15,840-19,049	2	3.6%
South American	3	5.5%	19,050-22,259	2	3.6%
African American	6	11.0%	22,260-25,469	2	3.6%
Asian American	0	0.0%	25,470-28,679	0	0.0%
White	1	1.8%	28,680-31,890	0	0.0%
Other	1	1.8%	Above- 31,890	0	0.0%

BEGINNING CASELOAD FOR NEXT YEAR

TOTAL= 15 Students 9 (60%) Male 6 (40%) Female

ETHNIC BREAK-UP		%	INCOME PROFILE		%
Puerto Rican	12	80.0%	Below 9,420	13	87.0%
Cuban	0	0.0%	9,420-12,629	0	0.0%
Dominican	1	6.7%	12,630-15,839	1	6.5%
Central American	1	6.7%	15,840-19,049	0	0.0%
South American	0	0.0%	19,050-22,259	1	6.5%
African American	0	0.0%	22,260-25,469	0	0.0%
Asian American	0	0.0%	25,470-28,679	0	0.0%
White	0	0.0%	28,680-31,890	0	0.0%
Other	1	6.6%	Above- 31,890	0	0.0%

III. COUNSELING SESSIONS

The 1999-2000 program year results for cumulative counseling sessions are 386. The counseling breakdown for the year is as follows:

TYPE OF COUNSELING	AMOUNT OF TIME		NUMBER OF SESSIONS	
	MIN.	%	#	%
1. Initial Session	600	14.1%	38	9.8%
2. Career Counseling	610	14.4%	71	18.4%
3. Academic Counseling	30	0.7%	4	1.0%
4. Admissions Counseling	0	0.0%	0	0.0%
5. Financial Aid Counseling	0	0.0%	0	0.0%
6. Leadership Sessions	1515	35.6%	172	44.6%
7. Personal Counseling	705	16.6%	87	22.5%
8. Home Visits	10	0.2%	1	0.3%
9. Club Meetings	780	18.4%	13	3.4%
10. Referrals	0	0.0%	0	0.0%
11. Case Conference	0	0.0%	0	0.0%
TOTAL	4250	100%	386	100%

IV. RECRUITMENT STRATEGIES

The strategies that were used to recruit students for the 1999-2000 academic year were the following:

*Posting flyers and announcing meetings on the PA system.

*ASPIRA club members were encouraged to bring friends.

*Occasionally, refreshments were served and group games played at the club meetings to keep students interested.

*Field trips were planned to maintain average attendance at the clubs and to increase recruitment numbers.

*Introduce the program/club to students in the cafeteria and on the playground.

June 29, 2001

ASPIRA INC. OF NEW JERSEY MALE/FEMALE REPORT AUGUST 30, 2000
LUIS MUÑOZ MARIN MIDDLE SCHOOL
CUMULATIVE ACTIVE CASELOAD

LUIS MUÑOZ MARIN SCHOOL	FEMALE	MALE	TOTAL
6TH GRADE	0	5	5
7TH GRADE	14	14	28
8TH GRADE	23	14	37
FRESHMEN	0	0	0
SOPHMORES	0	0	0
JUNIORS	0	0	0
SENIORS	0	0	0
HIGH SCHOOL GRADUATES	0	0	0
COLLEGE FRESHMEN	0	0	0
TOTAL	37	33	70

VI. PROGRAM ACTIVITIES

LUIS MUÑOZ MARIN MIDDLE SCHOOL

WORKSHOPS

*NO WORKSHOPS WERE PRESENTED DURING THE 1999-2000 FISCAL YEAR.

Cherry

CLUB MEETINGS

1. L.M.M.M.S., Newark, Oct. 21st, 7 students attended.
2. L.M.M.M.S., Newark, Jan. 6th, 8 students attended.
3. L.M.M.M.S., Newark, March 16th, 10 students attended.
4. L.M.M.M.S., Newark, March 23rd, 8 students attended.
5. L.M.M.M.S., Newark, March 30th, 13 students attended.
6. L.M.M.M.S., Newark, April 6th, 10 students attended.
7. L.M.M.M.S., Newark, April 27th, 6 students attended.
8. L.M.M.M.S., Newark, May 3rd, 12 students attended.
9. L.M.M.M.S., Newark, May 25th, 7 students attended.
10. L.M.M.M.S., Newark, June 1st, 9 students attended.
11. L.M.M.M.S., Newark, June 8th, 4 students attended.
12. L.M.M.M.S., Newark, June 15th, 7 students attended.
13. L.M.M.M.S., Newark, June 22nd, 9 students attended.

CONFERENCES

*NO CONFERENCES WERE ATTENDED DURING 1999-2000 FISCAL YEAR.

FIELD TRIPS

1. Bronx Zoo, New York City, April 20th, 6 students attended.
2. Museum of Natural History, New York City, June 20th, 7 students attended.
3. Project U.S.E. Canoeing Trip, ~~Delaware River, NJ/Penn,~~
~~July 24th-25th, 3 students attended.~~

PRESENTATIONS

*NO PRESENTATIONS WERE MADE DURING 1999-2000 FISCAL YEAR.

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RETREATS

1. Annual Student Leadership Retreat, Princeton Blairstown Center, Hewitt, NJ, Oct. 8th-10th, 2 students attended.

OTHERS

1. ALMA Latino Youth Mentoring Conference, New Brunswick High School, New Brunswick, November 15th. (Chaperone/Driver)
2. 1st Annual Charter Day Celebration, Crystal Room, Essex County Center, Newark, Nov. 18th, 2 students attended.
3. ASPIRA Annual Luncheon, Marriott Hotel, Newark, March 9th, 1 student attended.
4. Annual Awards Night Ceremony, Crystal Room, Essex County Center, Newark, June 30th, 4 students attended.

VII. STAFF DEVELOPMENT

AGENCY MEETINGS

1. General Staff Meeting, Essex County Center, Newark, Sept. 17th.
2. Staff Meeting, w/Carmen Torres re: fundraisers/program activities, Essex County Center, Newark, Feb. 1st.

OTHER MEETINGS

1. Center Meeting, Essex County Center, Newark, Sept. 1st.
2. Center Meeting, Essex County Center, Newark, Sept. 27th.
3. Unit Meeting, Essex County Center, Newark, Oct. 29th.
4. Meeting with Princeton Blairstown Center Staff re: Goal Setting and Cultural Awareness, Essex County Center, Newark, November 17th.
5. Unit Meeting, Essex County Center, Newark, Nov. 22nd.
6. Unit Meeting, Essex County Center, Newark, Feb. 22nd.
7. Unit Meeting, Essex County Center, Newark, March 6th.
8. Unit Meeting, Essex County Center, Newark, April 26th.
9. Unit Meeting, Essex County Center, Newark, May 22nd.
10. With Mrs. Ruiz, Principal, Luis Muñoz Marin Middle School, Newark, May 23rd.
11. Unit Meeting, Essex County Center, Newark, May 30th.
12. Unit Meeting, Essex County Center, Newark, June 26th.

WORKSHOPS/TRAINING

1. Leadership Development Unit Training, Essex County Center, Newark, March 22nd.
2. Leadership Development Unit Training, Essex County Center, Newark, April 7th.
3. Admissions, EOF, & Financial Aid Training, Presented by Rowan University and Camden County College, Camden County Center, Camden, May 4th.

CONFERENCES

*No conferences were attended by counselor during 1999-2000 fiscal year.

ORIENTATIONS

*No orientations were presented for the 1999-2000 Fiscal year.

PUBLIC RELATIONS

1. School Management Team Meeting, Dr. Horton, Newark, June 1st.
2. School Management Team Meeting, Dr. Horton, Newark, June 15th.
3. School Management Team Meeting, Dr. Horton, Newark, June 19th.

OTHERS

1. Domino Tournament, Essex County Center, Sept. 25th.
2. Staff Leadership Retreat Meeting & Training, Branch Brook Park, Newark, October 1st.
3. Reception for New Superintendent, Crystal Room, Essex County Center, Newark, November 23rd.
4. ASPIRA Family Social, Essex County Center, Newark, December 11th.
5. ASPIRA 3rd Annual Summer Breakfast, Four Seasons Hotel, Elizabeth, NJ, June 16th.

ASPIRA INC. OF NEW JERSEY
ANNUAL REPORT

I.

NAME: LISSETTE VALENTIN
 UNIT: LD 2
 ACADEMIC YEAR: 1999-2000
 2000-2001

TITLE: LEADERSHIP COUNSELOR
 PROGRAM: ACADEMIC CONTINUANCE
 DATE: AUGUST 30, 2000

work w/ new

	MALE	FEMALE	TOTAL
A. OVERALL			
Beginning Caseload	18	23	41
New Intakes	15	14	29
Cumulative Active Caseload	33	37	70
Cumulative Closed Caseload	24	31	55
Present Caseload	9	6	15
Beginning Caseload For Next Year	9	6	15
B. GRADE LEVEL	ACTIVE	CLOSED	TOTAL
6TH	4	1	5
7TH	11	17	28
8TH	0	37	37
High School Freshmen	0	0	0
High School Sophomores	0	0	0
High School Juniors	0	0	0
High School Seniors	0	0	0
High School Graduates	0	0	0
College Freshmen	0	0	0
College Sophomores	0	0	0
College Juniors	0	0	0
College Seniors	0	0	0
College Graduates	0	0	0
Medical School 1ST	0	0	0
Medical School 2ND	0	0	0
Medical School 3RD	0	0	0
Medical School 4TH	0	0	0
Medical School Residence	0	0	0
Junior High School Dropouts	0	0	0
High School Dropouts	0	0	0
College Dropouts	0	0	0
GED Students	0	0	0
TOTAL	15	55	70
C. ETHNIC BREAKDOWN	ACTIVE	CLOSED	TOTAL
Puerto Ricans	12	40	52
Cubans	0	0	0
Dominicans	1	2	3
Central Americans	1	2	3
South Americans	0	3	3
African Americans	0	6	6
Asian Americans	0	0	0
White	0	1	1
Other	1	1	2
TOTAL	15	55	70

II. MALE/FEMALE BREAKDOWN FOR CUMULATIVE ACTIVE CASELOAD FOR PROGRAM YEAR.

ANNUAL REPORT	MALE	FEMALE	TOTAL
1. 6TH Grade	5	0	5
2. 7TH Grade	14	14	28
3. 8TH Grade	14	23	37
4. High School Freshmen	0	0	0
5. High School Sophomores	0	0	0
6. High School Juniors	0	0	0
7. High School Seniors	0	0	0
8. High School Graduates	0	0	0
9. College Freshmen	0	0	0
10. College Sophomores	0	0	0
11. College Juniors	0	0	0
12. College Seniors	0	0	0
13. College Graduates	0	0	0
14. Graduate Students	0	0	0
15. Medical School 1ST	0	0	0
16. Medical School 2ND	0	0	0
17. Medical School 3RD	0	0	0
18. Medical School 4TH	0	0	0
19. Medical School Residence	0	0	0
20. Junior High School Dropouts	0	0	0
21. High School Dropouts	0	0	0
22. College Dropouts	0	0	0
23. GED Students	0	0	0
TOTAL	33	37	70

III. MALE/FEMALE BREAKDOWN FOR CUMULATIVE CLOSED CASELOAD FOR
PROGRAM YEAR.

ANNUAL REPORT	MALE	FEMALE	TOTAL
1. 6TH Grade	<u>1</u>	<u>0</u>	<u>1</u>
2. 7TH Grade	<u>9</u>	<u>8</u>	<u>17</u>
3. 8TH Grade	<u>14</u>	<u>23</u>	<u>37</u>
4. High School Freshmen	<u>0</u>	<u>0</u>	<u>0</u>
5. High School Sophomores	<u>0</u>	<u>0</u>	<u>0</u>
6. High School Juniors	<u>0</u>	<u>0</u>	<u>0</u>
7. High School Seniors	<u>0</u>	<u>0</u>	<u>0</u>
8. High School Graduates	<u>0</u>	<u>0</u>	<u>0</u>
9. College Freshmen	<u>0</u>	<u>0</u>	<u>0</u>
10. College Sophomores	<u>0</u>	<u>0</u>	<u>0</u>
11. College Juniors	<u>0</u>	<u>0</u>	<u>0</u>
12. College Seniors	<u>0</u>	<u>0</u>	<u>0</u>
13. College Graduates	<u>0</u>	<u>0</u>	<u>0</u>
14. Graduate Students	<u>0</u>	<u>0</u>	<u>0</u>
15. Medical School 1ST	<u>0</u>	<u>0</u>	<u>0</u>
16. Medical School 2ND	<u>0</u>	<u>0</u>	<u>0</u>
17. Medical School 3RD	<u>0</u>	<u>0</u>	<u>0</u>
18. Medical School 4TH	<u>0</u>	<u>0</u>	<u>0</u>
19. Medical School Residence	<u>0</u>	<u>0</u>	<u>0</u>
20. Junior High School Dropouts	<u>0</u>	<u>0</u>	<u>0</u>
21. High School Dropouts	<u>0</u>	<u>0</u>	<u>0</u>
22. College Dropouts	<u>0</u>	<u>0</u>	<u>0</u>
23. CED Students	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	<u>24</u>	<u>31</u>	<u>55</u>

IV. MALE/FEMALE BREAKDOWN FOR OPEN CASELOAD FOR NEXT YEAR.

ANNUAL REPORT	MALE	FEMALE	TOTAL
1. 6TH Grade	<u>4</u>	<u>0</u>	<u>4</u>
2. 7TH Grade	<u>5</u>	<u>6</u>	<u>11</u>
3. 8TH Grade	<u>0</u>	<u>0</u>	<u>0</u>
4. High School Freshmen	<u>0</u>	<u>0</u>	<u>0</u>
5. High School Sophomores	<u>0</u>	<u>0</u>	<u>0</u>
6. High School Juniors	<u>0</u>	<u>0</u>	<u>0</u>
7. High School Seniors	<u>0</u>	<u>0</u>	<u>0</u>
8. High School Graduates	<u>0</u>	<u>0</u>	<u>0</u>
9. College Freshmen	<u>0</u>	<u>0</u>	<u>0</u>
10. College Sophomores	<u>0</u>	<u>0</u>	<u>0</u>
11. College Juniors	<u>0</u>	<u>0</u>	<u>0</u>
12. College Seniors	<u>0</u>	<u>0</u>	<u>0</u>
13. College Graduates	<u>0</u>	<u>0</u>	<u>0</u>
14. Graduate Students	<u>0</u>	<u>0</u>	<u>0</u>
15. Medical School 1ST	<u>0</u>	<u>0</u>	<u>0</u>
16. Medical School 2ND	<u>0</u>	<u>0</u>	<u>0</u>
17. Medical School 3RD	<u>0</u>	<u>0</u>	<u>0</u>
18. Medical School 4TH	<u>0</u>	<u>0</u>	<u>0</u>
19. Medical School Residence	<u>0</u>	<u>0</u>	<u>0</u>
20. Junior High School Dropouts	<u>0</u>	<u>0</u>	<u>0</u>
21. High School Dropouts	<u>0</u>	<u>0</u>	<u>0</u>
22. College Dropouts	<u>0</u>	<u>0</u>	<u>0</u>
23. GED Students	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	<u>9</u>	<u>6</u>	<u>15</u>

CAREER INTEREST	CAREER INTEREST BREAKDOWN OF CLOSED CASELOAD		TOTAL
	MALE	FEMALE	
1. Business Administration	0	0	0
2. Accounting	0	0	0
3. Finance	0	0	0
4. Economics	0	0	0
5. Marketing	0	0	0
6. Banking	0	0	0
7. Computers	0	0	0
8. Labor Management	0	0	0
9. Flight Attendant	0	0	0
10. Engineering	0	0	0
11. Social Science	0	0	0
12. Education	1	4	5
13. Physical Science	0	0	0
14. Communications	0	0	0
15. Management	0	0	0
16. Architecture	1	0	1
17. Fine Art	2	1	3
18. Law	1	5	6
19. Psychology	0	0	0
20. Technical	0	0	0
21. Secretarial	0	0	0
22. Medicine	1	5	6
23. Dentistry	0	0	0
24. Osteopathy	0	0	0
25. Veterinary Medicine	1	0	1
26. Podiatry	0	0	0
27. Pharmacy	0	0	0
28. Optometry	0	0	0
29. Public Health Specialist	0	0	0
30. Nursing	0	0	0
31. Dental Assistant	0	0	0
32. Health Administration	0	0	0
33. Bio-med Engineering	0	0	0
34. Psyc. Social Worker	0	0	0
35. Graduate Biology	0	0	0
36. Graduate Chemistry	0	0	0
37. Surgical Tech.	0	0	0
38. Medical Illustrator	0	0	0
39. Physical Therapy	0	0	0
40. Medical Tech.	0	0	0
41. EMT	0	0	0
42. Law Enforcement	4	4	8
43. Lab Technician	0	0	0
44. Construction	0	0	0
45. Entertainment	0	3	3
46. Other	4	5	9
47. Undecided	7	3	10
48. No Data	2	1	3
TOTAL	24	31	55

CAREER INTEREST	CAREER INTEREST BREAKDOWN OF BEGINNING CASELOAD FOR NEXT YEAR		
	MALE	FEMALE	TOTAL
1. Business Administration	0	0	0
2. Accounting	0	0	0
3. Finance	0	0	0
4. Economic	0	0	0
5. Marketing	0	0	0
6. Banking	0	0	0
7. Computers	0	0	0
8. Labor Management	0	0	0
9. Flight Attendant	0	0	0
10. Engineering	1	0	1
11. Social Science	0	0	0
12. Education	0	0	0
13. Physical Science	0	1	1
14. Communications	0	0	0
15. Management	0	0	0
16. Architecture	0	0	0
17. Fine Art	2	0	2
18. Law	0	0	0
19. Psychology	0	0	0
20. Technical	0	0	0
21. Secretarial	0	1	1
22. Medicine	0	0	0
23. Dentistry	0	0	0
24. Osteopathy	0	0	0
25. Veterinary Medicine	0	0	0
26. Podiatry	0	0	0
27. Pharmacy	0	0	0
28. Optometry	0	0	0
29. Public Health Specialist	0	0	0
30. Nursing	0	0	0
31. Dental Assistant	0	0	0
32. Health Administration	0	0	0
33. Bio-med Engineering	0	0	0
34. Psyc. Social Worker	0	0	0
35. Graduate Biology	0	0	0
36. Graduate Chemistry	0	0	0
37. Surgical Tech.	0	0	0
38. Medical Illustrator	0	0	0
39. Physical Therapy	0	0	0
40. Medical Tech.	0	0	0
41. EMT	0	0	0
42. Law Enforcement	0	0	0
43. Lab Technician	0	0	0
44. Construction	1	0	1
45. Entertainment	0	0	0
46. Other	3	0	3
47. Undecided	2	1	3
48. No Data	0	3	3
TOTAL	9	6	15